THIS FORM IS PROVIDED TO ASSIST YOU IN BALANCING YOUR CHECKING ACCOUNT

Electronic debits & checks outstanding not charged to your account.

DATE OR NUMBER	AMOUNT

TOTAL $

1. Write your current check register balance here ..... _____
   A) Add (+) any dividends paid during the month to your balance ..... + _____
   B) Subtract (–) charges and/or automatic deductions not listed in your check register ..... – _____
   C) Your new register balance is ..... $
2. Review checks written with the listing on this statement and mark all checks and ATM withdrawals which have been charged to your account.
3. Complete your reconcilement by entering figures in the appropriate places below.

Balance shown on this statement ..... _____

Add (+) deposits not credited on this statement ..... + _____

TOTAL

Subtract (–) checks outstanding and uncharged electronic debits ..... – _____

BALANCE	Your statement is in balance if this amount equals your new register balance.	$

If your check register and statement do not balance, have you:

- ☐ Verified additions and subtractions in your register?
- ☐ Compared checks posted on this statement to your register?
- ☐ Compared deposit amounts on statement in your register?

Please report any errors or omissions within 60 days. Otherwise statements will be considered correct and checks genuine. All deposits and credits are subject to final approval.